

## 2021 Changes in Constitution:

1. Minor clerical edits.
2. Pg. 24 10. Nominating Team

At the Annual Business meeting, the Church (~~shall~~) may elect two members to work in coordination with the Board to prepare a slate of nominees for the offices to be filled in the upcoming year. This list shall be posted (~~in the foyer~~) not less than two Sundays prior to the date of the Annual Meeting.

## 2021 Changes in Handbook:

1. Minor clerical edits.
2. **The Clerk** - *In coordination with the Church Administrator*
3. **The Treasurer** - *In co-ordination with the Bookkeeper*
4. **The Stewardship Team**
  - Consists of approximately six members
    - One of whom shall be the Church Treasurer
    - *One of whom shall be the Church Administrator*
5. **The Mission and Mercy Team**  
(~~This Team includes~~) *This team may include:*  
*Griefshare Representative*
6. **Nomination Team** - (~~Shall~~) May also include two members in good standing appointed from the floor at the annual meeting
7. Added:

## Church Use Policies

Who may use the Church building:

- a. Members and adherents for regular church business/meetings/events
- b. Approved outside user groups (e.g., weddings, funerals, events)
- c. Cost of building use for most activities will be by donation (a written suggested donation will be provided for weddings, funeral and events)

Who may not use the Church building:

- a. Partisan political groups
- b. Groups operating for commercial gain without approval of Leadership and Stewardship Teams.
- c. Organizations whose activities conflict with the mission and doctrine of Dauphin First Baptist Church.

## **Lending Policies**

Church equipment and furniture may be lent out at the discretion of the Stewardship Team.

## **Budget Policies**

Deposits: Two designated people are needed to count and record monies given. Utmost care will be taken in receiving and recording digital donations.

Savings Policy: There is no legal limit for church saving accounts. Best practice is a maximum .5 of annual budget for undesignated funds.

## **Designated Giving**

DFBC works with a “unified budget” meaning that designated gifts will be used for special projects but generally an exception to the norm.

When gifts are designated:

"Spending of funds is confined to board approved programs and projects. Each restricted contribution designated towards a board approved program or project will be used as designated with the understanding that when the need for such a program or project has been met or cannot be completed for any reason determined by the board, the remaining restricted contributions designated for such program or project will be used where needed most, as determined by the board."

The Church leadership has adopted this policy in order to establish a transparent and effective use of funds that fit within the framework of our Charitable Organization and the Canadian Revenue Agency standards. In general terms this policy means that we will receive donations only for the Funds we have established and that the Board ultimately will make the final decision when adjustments have to be made.